

## Host Profile

### Sun Valley Resort - 2023 Summer



**ABOUT SUN VALLEY RESORT** Located in the western United States, Sun Valley is the premier year round resort with two high seasons, summer, and winter. The resort and its employees are highly regarded for consistently providing excellent service, high levels of guest courtesy and attention to quality and fine details. Sun Valley's reputation as a world class operation comes from its commitment to quality. Professional employees deliver first class accommodations, cuisine, comfort, personal service and courtesy to guests and visitors. Facilities include two lodges totaling 415 rooms, famous ski mountains (home of the world's first chair lift!), restaurants, retail stores and summer and winter recreation. **ABOUT THE SUN VALLEY AREA** Sun Valley is located in central Idaho in the heart of the Wood River Valley. Surrounded by U.S. Forest Service and Bureau of Land Management lands in the Sawtooth mountains of sage, aspen and forest, the air is clean, the sky is blue and the lifestyle healthy. Other communities in the valley include Ketchum, Hailey and Bellevue. Boise is 150 miles southwest and Twin Falls is 75 miles directly south of Sun Valley. Sun Valley Resort needs a minimum work commitment of at least 3 months.

### Video

<https://www.youtube.com/watch?v=NbJ0qDffvVE&t=6s>

### Preferred Dates

**Start**

May 17 2023 - Jun 22 2023

**Finish**

Sep 06 2023 - Oct 15 2023

### Business

**Bonuses Available**

Not applicable.

### Interview with Sun Valley Resort

Sun Valley Resort is interviewing for all positions on **Jan 10 and Jan 11**. Sign up now to secure your spot!

[Sign up now!](#)



### Sun Valley Resort

Ski Resort/Area

Pacific Northwest

Last Logged In: Nov 14 2022

[1 Sun Valley Road, Sun Valley, ID 83353](#)

[View Website](#)

## **Uniform or Dress Code Requirements**

### General

- No aspect of your attire should violate the Resort's non-harassment or non-discrimination policies or any other company policy
- In jobs where uniforms are not required, dress for the job
- Personal attire should be selected for conducting business in an appropriate and professional manner

### Hair

- Hair should be clean, combed, neatly trimmed, or arranged, regardless of length.
- Hair that extends to the shoulder and below, or is determined to be long enough to present a safety or health hazard may be required to be pulled back (i.e., if you work around equipment, machinery, food, or vehicles)
- Hair must remain out of the face in order to maintain eye contact for both guest service and safety reasons
- Exotic or fad hair are not permitted nor are extreme colors such as green, pink, or purple hair
- Dreadlocks, must be restrained and meet neatly groomed standards and not create a food or safety concern
- Long hair that is well-groomed and pulled away from the face will be allowed as long as it does not create a safety risk

### Facial Hair

- Neatly trimmed mustaches and beards are acceptable as long as they are not distracting or more than ½ inch in length
- Beards must be clean and should never exceed ½ inch in length with a clean neckline with hair trimmed around the neck or checks
- Face must be clean-shaven or with a fully grown beard or mustache; stubble or unkempt facial hair is not permitted
- Traditional beards, soul patches, and goatees, long side-burns must be well-groomed and of a conservative nature
- Beard style must not be distracting or excessive in length
- Traditional, classical sideburns must be kept trimmed, neat, and clean, not to extend below the bottom of the ear

### Jewelry & Piercings

- Radical earring styles are not allowed
- Objects, articles, jewelry (including ear lobe expanders), or ornamentation of any kind shall not be inserted, attached to, or through the skin if visible on the tongue, any part of the mouth, or cheek
- Any non-conforming piercing insert shall be removed, covered, or replaced with a clear insert
- Two (2) sets of reasonably-sized earrings may be worn in each ear lobe.
- A single (1) stud must be discreet and may be displayed in one (1) nose, or near the nose, and/or one (1) eyebrow piercing. The stud may not exceed the size of the tip of a ballpoint pen.
- Stretched earlobes without plugs are not allowed; plugs or gauges may not exceed ¼ inch
- If an employee has a question about body piercing policy is applicable to them, the matter should be immediately raised with their supervisor for consideration and determination. Management reserves the right to request jewelry or piercings be removed.

### Tattoos

- Visible tattoos are permitted as long as they are not distracting and only if they are not offensive, vulgar or controversial in nature; this includes images containing offensive language or messages.
- Tattoos may not violate the Company's Anti-Harassment Policy.
- Tattoos exceeding these parameters must be completely covered by clothing.
- If management determines an employee's tattoo(s) may present such a conflict, the employee will be encouraged to identify appropriate options, such as covering of tattoos or other reasonable means to resolve the conflict.

### Make-Up

- Make up should be natural and not overbearing, this includes nail polish, eye make-up, lip covering, and blush.
- Managers have the discretion to request employees to modify their make-up or jewelry at any time. Please check with your local Human Resource department for the full entire appearance standards.

## **Work Schedule Details**

Your schedule will be distributed by your supervisor. Any changes to your schedule will need to go through your supervisor. We serve the guest 7 days a week, 24 hours a day which is why we require employees to work a variety of schedules. Scheduled work days may fall on any day during the week, including weekends and holidays. The schedule reflects the pattern of business. It is expected that each employee is at the workstation on time and ready to work according to their scheduled start time. Work schedules may change and it is the employees' responsibility to check their schedule daily.

**Meals Included**

All Sun Valley Company employees may purchase discounted meals in the employee cafeteria. The cafeteria is open daily for breakfast, lunch, and dinner. Access to the employee cafeteria is generally available from 6am-8pm daily. Hours do occasionally vary by season. Specific schedules will be posted by the Food & Beverage Department per season. Employees must present a valid Sun Valley Company ID to receive discounted meals.

**Paycheck Deductions (in addition to taxes)**

Lodging

**Drug Testing Requirements**

No

## Housing

**Housing Type**

Provided

**Description**

Housing is dormitory-style and all rooms are quads (shared between up to 4 people). Rent is [\\$10.00/day](#) per person. Rent is deducted from your paycheck and itemized on your pay stubs. An additional [\\$62.50](#) will be deducted from your first three paychecks to cover the security deposit and administration fees. If there is no damage done to the room and you complete the dorm check out form prior to your departure we will refund your deposit to you on your final paycheck.

Gym and Laundry are located in the Lower Level, the Aspen Commons room with vending machines, couches, ice machine, etc. is located on the 1st floor. The 2nd and 3rd floors have a lounge/visiting area between the wings. Visiting hours end and Quiet Hours begin at 10pm.

Students will share the bathroom and kitchen is not provided. Housing is located across the street in walking distance from the resort or transportation will be provided to the job location.

The employee cafeteria serves breakfast, lunch and dinner. It opens early and closes fairly late to accommodate employees' schedules and the average cost of a meal is [\\$4.00](#).

**Rent**

\$70.00/week

**Housing Deposit**

\$250.00

**Housing Deposit Refund**

\$200 is refundable, and Included in last paycheck. Rooms must be cleaned, undamaged with the exception of normal wear and tear, and participant must complete and return our "Dorm Checkout Form".

**Rent deducted from wages**

Yes

**Furniture in Housing**

Bed, Chairs, Couch, Dishes, Linens/Bedding, Pots & Pans, Silverware, Table, Other: TV, Microwave, Mini Refrigerator

**Utilities included at no additional cost**

Electric, Internet, Trash, TV, Water

**Utilities available for additional cost**

Other: If you would like to upgrade your internet.

**Everyday goods and services near housing**

Bank, Entertainment, Grocery, Laundry, Town Center

**Distance from work**

On site.

**Available Transportation**

Most job sites are within walking distance. Other options include riding a bicycle, the free local bus, or a company shuttle is provided.

**Estimated Transportation Cost**

\$0.00/week

## Cultural Opportunities

**In the area**

Participants placed with this employer will have the opportunity to take part in one of many events that happen throughout the summer, including Ketchum Arts Festival, Sun Valley Writers' Conference, 4th of July parade, Wagon Days parade, 48th Annual Sun Valley Center Arts and Crafts Festival, local gallery walks, our free summer symphony series, and many more!

**Provided by Host**

We put together company-wide season Kick-off and Thank You events and monthly employee events such as ice skating, bowling, movie night, karaoke, dinners etc.

# Job Listings

## Lift Operator

**1 Position**

Maybe Overtime

**\$16.00** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$24.00 /hour

### Position Description

Lift Operators are responsible for safely loading and unloading skiers and snowboarders from the chair and surface lifts. Training will be provided to help you make appropriate decisions when operating the chairlift. A friendly smile and pleasant personality are required as you will be interacting with guests. You must dress warmly and be prepared for cold weather as you will be required to be outside for many hours a day in this position. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

The mountain lift operator will run the chair lift, for mountain bikers, hikers, and sightseers. Ensuring that everyone is taking safety measures. They will operate the chair lift in an efficient and safe manner and ensure that the area is free of any potential hazards. The mountain lift operator will provide a range of customer service duties & report to the manager, answer guest questions. Other duties as assigned. Must be able to stand outside (In all weather conditions) for bulk of shift.

## Food and Beverage Assistant

**10 Positions**

Tipped Maybe Overtime

**\$9.00 + tips** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$13.50 /hour

### Position Description

Food and Beverage Assistants are responsible for waiting on customers, answering customer questions, setting up and clearing tables, and assisting servers. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

The position will require flexibility in placement. This position could be trained as a Busser, Mountain Busser, Cashier, Food Runner, Host, Room Server, Barback and or any other food & beverage Front of House position and fill in where needed. Some of the duties may include greeting guests as they arrive, helping bring items to and take from the table, providing service under pressure, learning the menu, being able to answer customer questions, being friendly, attentive at all times, and punctual. Must multitask & co-operate, be organized & keep the space as clean & presentable as possible. Participants will be on their feet for the bulk of the shift and should be able to lift 35 pounds. All employees are expected to help maintain a clean and safe workspace. This may include sweeping, mopping, cleaning counters and restrooms.

## Kitchen Help

**20 Positions**

Maybe Overtime

**\$16.00** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$24.00 /hour

### Position Description

Kitchen Helpers are responsible for washing and re-shelving dishware and glassware, emptying garbage, sweeping and mopping floors, wiping down food service tables, cleaning appliances, chopping vegetables, and assisting the cook. The kitchen area at times may have high humidity and temperatures. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

Dishwasher Operate the industrial dishwasher. Wash glassware and other implements by hand when necessary. Empty and clean all trash receptacles. Sweeping and mopping floors, especially in the event that items are broken or spilled. Clean dish storage. Follow sanitation policies at all times. Provide assistance to prep cook and other kitchen staff as needed, especially during peak times. Reporting kitchen accidents or violations of food safety codes and procedures. Working near cooking surfaces and



fryers are hot. Kitchens can be very hot and noisy. If washing dishes, the employee may get wet. Must be able to stand for the bulk of shift and lift approximately 45 pounds.

## Cashier

**2 Positions**

Maybe Overtime

**\$11.00** /hour

**32 hours** /week

### Position Description

Cashiers are responsible for displaying a professional, pleasant attitude to all customers. Cashiers scan customers selected items for purchase, provide purchase transactions, and ensure proper handling of American currency, debit and credit card purchases. This position requires excellent skills in English. This position will provide the opportunity to work directly with the public and gain skills in American customer service. Students may be expected to work in other areas of the store as directed by management. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

The position will require flexibility in tasks. This position may be cross-trained as a bus person. Employees should have knowledge of US Currency and be able to effectively communicate in English in this front-facing position. Responsibilities include cashier, money handling, customer service, and greeting customers. Participants will be on their feet for the bulk of the shift and should be able to lift 35lbs. All employees are expected to help maintain a clean and safe workspace. This may include sweeping, mopping, cleaning counters and restrooms.

## Hospitality Crew

**15 Positions**

Tipped Maybe Overtime

**\$14.00 + tips** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$21.00 /hour

### Position Description

Hospitality Crewmembers are responsible for laundry and housekeeping, kitchen and dining help, guest services, front desk, and groundskeeping/maintenance. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

Set Ups Prepare banquet rooms for functions by arranging tables, assembling equipment, and cleaning banquet areas. Must be able to take and retain direction. Learn and identify various pieces of equipment. Ability to work as part of a fast-paced team. Must be able to lift at least 50 pounds, and be able to stand for the bulk of shift.

## Housekeeping

**20 Positions**

Maybe Overtime

**\$15.00** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$21.50 /hour

### Position Description

Housekeepers are responsible for cleaning rooms, vacuuming, changing linens and towels, making beds, cleaning bathrooms, and doing laundry. This position can be physically demanding and you may be required to use chemical cleaning products that could contain allergens. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

Clean & restock guest rooms, make beds, replenishing linens, clean bathrooms including toilets, showers, sinks, floors, vacuum halls, dust, and mop. Remove trash and dirty linens. his position can be physically demanding and you may be required to use chemical cleaning products that could contain allergens. Must be able to lift at least 35 pounds, and be able to stand for the bulk of the shift. All employees should be friendly, hardworking, and arrive on time. Any laundry duties requested would be part of their overall job.

## Spa Attendant

**1 Position**

Maybe Overtime

**\$13.00** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$19.50 /hour

### Position Description

Spa Attendants are responsible for keeping the spa and locker room safe and clean. Job duties include mopping floors, cleaning bathrooms and showers. You should also be prepared to help out where needed and in general help keep the resort clean and running smoothly. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

Spa/Pool Attendant To greet and interact positively with guests, stock and restock supplies and Must be able to lift at least 30 pounds, and be able to stand for the bulk of the shift. Knowledgeable customer service about pool and spa offerings. The worker is subject to both inside and outside environmental conditions throughout all seasons.

## Cook

**10 Positions**

Maybe Overtime

**\$16.00** /hour

**32 hours** /week

**Overtime Wage** ⓘ

\$24.00 /hour

### Position Description

Cooks are responsible for preparing and cooking food orders per recipe guidelines. Cooks prepare batters, meat dishes and vegetables. Cooks provide back up to the line during busy hours, including restocking and maintaining workstations to assure plenty of product is always available. Cooks clean all workstations at the end of the day, sweeping and mopping of floors. Your employer may ask you to perform other duties related to your job type. If you have questions or concerns about this, please contact InterExchange.

### Additional Description

Setting up workstations with all needed ingredients and cooking equipment. Clean and prepare ingredients to use in cooking (chopping and peeling vegetables, cutting meat, etc.) Keep a sanitized and orderly environment in the kitchen. Check the quality of ingredients. Cover, label, and date food items for storage. Maintain a constantly safe, clean, and sanitary work environment. Prepare foods according to recipes and/or house standards. Prepare line items in a timely manner. Leave workstation surgically clean at the end of shift. Commitment to honesty, integrity, safety, professionalism, pride, teamwork, and fun. Stand for the bulk of the shift. Be able to lift at least 35 lbs.