



Jilly's Stores

Multiple locations along the Boardwalk of Ocean City, New Jersey



Business Description:

Established in 1976, Jilly's Stores are the premier place on the Ocean City, NJ Boardwalk to Eat, Play, & Shop. We are very unique to the Boardwalk in the fact that we are a multidimensional company operating several retail shops, food concessions, and amusements. Come visit us at one of our many locations: **Jilly's T-Shirt Factory, Jilly's Candy Factory, Jilly's Ice Cream Factory, Jilly's French Fry Factory, Jilly's Arcade, and Jilly's Dollar Store.**



Job Descriptions:

All positions listed will consist of many duties and obligations. This is just an outline of the duties that will be performed, and further details of each duty will be trained on the job. We are looking for hard working and honest employees with a friendly personality. The **wage for all positions will be \$12 per hour and bonus eligibility is subject to employees performance throughout the summer.** Overall there are **40 positions available.**

Positions Available:

1. **Cashier:** The Cashier/Sales Clerk plays a vital role to our company as they are the area of direct contact with each purchasing customer. Fluent comprehension and speaking of the English language is a must. Sales clerks will handle a wide scope of responsibilities from cash register tenders to retail store associate: Responsible to all monies in cash register; Process customer transactions; Full interaction with customer during check out process; Maintain organization and cleanliness of check out counter and areas surrounding; Keep all register related products fully stocked at all times.
2. **Cleaner:** Cleaners are responsible for disinfecting surfaces, sweeping, mopping, vacuuming, washing windows, cleaning dishes, garbage removal, etc., and other duties as needed. You should expect to handle cleaning products on a daily basis.
3. **Counter Help:** Counter Helpers will be working primarily in our Candy Factory location. Responsibilities will include: Help customers with candy behind the counter; Restock candy displays as necessary; Keep the area behind counter clean and organized; Learn basic recipes for chocolates and other store made products.
4. **Food & Beverage Assistant:** The Food & Beverage/Concessions Assistant will have direct contact and interaction with customers when receiving orders. They work as a team to perform all of the duties below so that the business functions as an efficient assembly line. Concession employees have to maintain a clean and safe work station that passes local health inspections and sanitize all equipment and surfaces that come in contact with food. Food service employees are expected to handle customers, food products, and equipment with utmost respect and care. Responsibilities will include: Greet ALL customers and ascertain what each customer wants or needs; Preparing of fresh and frozen food products; Daily heavy and light cleaning and sterilization of food surfaces and equipment; Keep vessels containing cups, napkins, condiments and straws continually stocked and full at both the front and back of the house; Learning proper cooking / preparation techniques and recipes for menu items; Receiving and stocking of deliveries and products.

Requirements: Must be able to lift up to 50lb (22 kilos) boxes; Must work in a team environment

5. **Games Attendant:** The Games Attendant will be working in Jilly's Arcade. Arcade staff will need a strong level of English. Responsibilities include: Keeping a change bank and giving change to customers; Giving change to all customers and assisting with problems at video game; Constant cleaning of all video equipment and common areas of property; Garbage removal; Light maintenance to video games and moving of equipment; Assist with mechanic as needed.



Additional Responsibilities: Assist with staff at Ice Cream Factory for clean ups and stock refills as needed; Assist with bike rentals in parking lot

6. **Ice Cream Sales:** Ice Cream Sellers are responsible for interacting with customers, using ice cream machines to make customer orders, scooping ice cream, learning menu items, setup and cleanup of work space, and exchanging money with customers.
7. **Parking Lot Attendant:** The Parking Lot Attendant is a position that is outside. Employees must wear proper sunblock and sunglasses during the day and be prepared for all weather conditions including heat, humidity and rain. Responsibilities will include: Collecting payment for parking fees and maintaining a bank; Assist with bicycle rentals and locking of equipment; Observe all vehicles entering and exiting parking lot; Cleaning and light maintenance of the property and equipment; Cleanliness and organization of shack and storage area; Assist arcade staff as needed.
8. **Sales Help:** The Retail Sales Associate is expected to provide courteous and quality service to all customers, and should be able to connect well with people. Periodic training will be provided in order to help the associate excel at work. Most retail sales associates will be on their feet for the majority of their shift. They are the front lines of our business and serve as the go-to person for all customers for assistance. Duties will include: Greet ALL customers and ascertain what each customer wants or needs; Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices; Watch for and recognize security risks and thefts, and know how to prevent or handle these situations; Recommend, select, and help locate or obtain merchandise based on customer needs and desires; Answer questions regarding the store and its merchandise; Describe merchandise and explain use, operation, and care of merchandise to customers; Properly Ticket, arrange and display merchandise to promote sales; Place special orders or call other stores to find desired items; Demonstrate use or operation of merchandise to customers; Clean shelves, counters, tables and all areas of retail store as directed; Exchange merchandise for customers and accept returns as per store policy; Bag or package purchases with care; Help customers try on or fit merchandise; Inventory stock and requisition new stock

Requirements: Must be able to lift up to 50lb (22 kilos); Must be able to climb a 6 foot (2 meter) ladder; Keep all merchandise with proper folding technique and organization.

9. **Stock Clerk:** The Stock Clerk/Inventory Associate is responsible for the day to day filling, restocking, counting, receiving, ticketing and accountability of company inventory. They will maintain stock levels throughout all stores of the company. There is not much interaction with customers in this position, however Stock Clerks may also take on the role of store associate or maintenance staff from time to time based on availability. Responsibilities will include: Counting and ticketing merchandise; Maintaining proper levels of stock for all retail stores; Process, receive, and ticket all deliveries; Keep order on Level 2, the hole, and check in counter; Prepare, package and ship all special orders and Web Orders; Complete organization of all company hangers, fixtures, and stock; Prepare inventory reports and order forms for reorders and fill ins; Transports all merchandise via shopping carts to all stores; Handles all store transfers and counts.



Work Hours: You can expect to work **an average of 35-40 hours per week**. Schedules are planned weekly. Schedule changes and employee time off requests are made through our scheduling app.

Work Start Dates: You should plan your U.S. arrival so you can begin working **May 1 - June 15**. If you are traveling in a friend group, it is acceptable to arrive on different dates.

Work Finish Dates: We are looking for candidates who can finish working **August 30 - October 15**. If you are traveling in a friend group, it is acceptable to depart on different dates.

Uniform: We will supply you with a work shirt. You are required to have your own khaki shorts and/or pants. We also recommend that you wear comfortable shoes.

Interview & Hiring Format: We are able to interview and hire Individuals, couples and friend groups.

Housing Information: We do not provide housing, however InterExchange will provide local resources on your job offer. Housing in Ocean City is typically shared houses or apartments with modest furnishings and amenities. **Rent can range from \$90-120 per week** depending on style and location, and other cost of living expenses to consider will include grocery shopping, recreational activities, etc.

Area Description: The New Jersey shore is among the most popular vacation destinations, and the attractions in Ocean City offer something for everybody. After all, Ocean City is famously known as “America's Greatest Family Resort,” and hundreds of thousands of visitors come to the shore each summer to enjoy all the city has to offer. From lounging on the beach to fishing in the bay or shopping downtown, Ocean City has a variety of attractions to enjoy on your stay.

The Boardwalk is the center of activity for many vacationers to the Jersey shore during the vacation season. No other boardwalk on the shore has the abundance of amusements and attractions that you find on the OCNJ Boardwalk. With two amusement parks, a water park, two movie theaters, several miniature golf courses, and gaming arcades – not to mention the dozens of shops and restaurants – the Boardwalk makes a great night out for you and your family. It's also the perfect place for vigorous early-morning exercise or a casual stroll with the family to enjoy the calm ocean breezes and invigorating salt air.

Throughout July and August, vendors of the Boardwalk provide live entertainment every Thursday as a token of gratitude for the community. “Family Night” is free to attend and open to everyone. On Family Night, live entertainment of all sorts is located at every block along the Boardwalk.

Learn More:

- Website: Jillysocnj.com
- Facebook: facebook.com/jillysocnj
- Instagram: instagram.com/jillysocnj